



MANUFACTURERS OF QUALITY BUILDING COMPONENTS

N14685 Copenhaver Ave.

Stanley, WI 54768

Phone 715-644-0765

hixwood.com

Fax 715-644-4931

Job Title: Shop Work/Machine Operator

Hours: Full time

Pay Starting: \$16 and up

Benefits: PTO, Health Insurance, HSA, 401K

Position Purpose: Responsible for safely and efficiently operating equipment to produce job orders and materials to specifications.

The job requirements include but are not limited to the following:

Core Value Expectations

- Actively pursue high character, high trust, and high performance personally, corporately, and in all aspects of the position
- Provide distinctive quality and unparalleled customer service both internally and externally
- Demonstrate and promote integrity, respect, and teamwork
- Invite others to help you grow through living authentically with nothing to prove, lose or hide
- Evidence humility by actively receiving teaching and mentoring

Primary Role Expectations

- Safely set up and operate machinery in accordance with established procedures and guidelines.
- Load, position, and arrange materials and operate equipment to create products
- Adjust controls and machine settings to make fulfill special orders and increase efficiencies
- Monitor supplies and inventory and ensure adequate amounts of materials ready at hand
- Work as a Team Player by filling in where needed and be willing to train others
- Communicate irregularities, problems and help with continuous improvement

Qualifications: (Willing to train if interested)

- Have excellent communication and interpersonal skills
- Outstanding organizational skills, multi-tasking and coordination abilities
- Self-motivated with the ability to work with little supervision and track multiple processes
- Strong Problem-solving skills and the ability to exercise sound judgement and make decisions
- Team Player
- Experience in the building materials industry is a plus

Certificates, Licenses, and Registrations:

- Forklift certification is desired, CDL license a plus

Physical Requirements:

- Must be able to lift at least 50 lbs
- Lifting anything >100 lbs requires additional personnel and utilizing a dolly or forklift if possible.
- Must be able to stand or sit for long periods of time

Apply to Hixwood Metal LLC - Call Mary at 1-715-206-7033 or Maryf@Hixwood.com